

# Bullying Assessment Flow Chart

## Interview all students involved in the incident.

What happened between you two? How did it start? Did you tell him/her to stop? Is there anything you did that might have contributed to this happening?

**Was this possibly a crime?**

Was there physical contact or injury, use of a weapon, serious threat of injury, stalking, kidnapping or detainment, loss of property, or damage to property?

**Yes**

**Contact the police.**  
Let them investigate and decide whether a crime has occurred.  
**Notify parents.**  
Let parents of the targeted student know that you have contacted the police.

**Was there aggression?**

Physical aggression such as hitting, shoving or threatening injury; Verbal aggression such as teasing or name-calling; social aggression such as spreading rumors and shunning.

**No**

**Not bullying**  
Consider another infraction.

**Was there dominance?**

Was the aggressor stronger or dominant over the other? Was one side outnumbered?

**No**

**Not bullying**  
Could be a fight or some other infraction.

**Was there persistence?**

Was there more than one incident or did the aggressor fail to stop when asked?

**No**

**Not bullying**  
Consider another infraction. Would be bullying if behavior continues.

## Respond to bullying.

1. Discipline aggressor for bullying, based on the seriousness and persistence of the behavior.
2. Educate and counsel all students, including bystanders, about bullying.
3. Encourage the aggressor to apologize and promise not to do it again.
4. Ask all students, "What could you do that would keep this from happening again?"
5. Ask all students, "Would you let me know if anything like this happens again?"
6. Mentor and follow-up to make sure that bullying does not recur.